

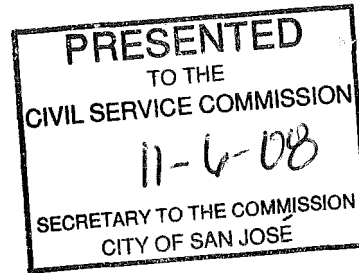


## CITY OF SAN JOSE, CALIFORNIA

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### CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Peter Soulé  
Jon C. Fitch



### Minutes of the Commission October 2, 2008

The Civil Service Commission of the City of San José convened in regular session on October 2, 2008, in the City Council Chambers of San José City Hall at 4:02 p.m.

### ROLL CALL

Present: Commissioners Busse, Fitch, Hightower, Soulé and Brill  
Absent: None

### ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

### CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved with the exception of Item 1b.

#### 1. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated September 22, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2008, through September 20, 2008, was filed.
- b. Operating Engineers Local Union No. #3 Business Representative Bill Pope's request to appeal notice of discipline for Joe A. Martinez for filing, as appeal was received late was deferred to November 6, 2008.

Operating Engineers Local Union No. #3 Business Representative Bill Pope appeared on behalf of the appellant and stated that the appeal was faxed to the Office of the City Clerk on August 27, 2008. The appeal was sent to an incorrect fax number; therefore the

Office of the City Clerk did not receive the appeal before the deadline. The Commission agreed to accept Mr. Martinez's appeal and this item was deferred to the November agenda for scheduling.

2. Human Resources Report dated August 25, 2008, listing the following amendments to the classification plan was filed.

- a. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
00015154	Administrative Manager (1610)	Administrative Officer (1646)	City Manager
00009114	Administrative Manager (1610)	Administrative Officer (1646)	Fire
00014866	Administrative Manager (1610)	Administrative Officer (1646)	Information Technology
00006985	Administrative Manager (1610)	Administrative Officer (1646)	Finance
00014365	Administrative Manager (1610)	Administrative Officer (1646)	Human Resources
00004899	Administrative Manager (1610)	Program Manager II (8076)	Human Resources
00014641	Administrative Manager (1610)	Program Manager I (8073)	Finance
00002341	Principal Engineering Tech (3715)	Program Manager I (8073)	Public Works

3. The following minutes were approved:

- a. August 11, 2008 (confidential)
  - b. August 20, 2008
  - c. August 21, 2008
  - d. August 25, 2008
  - e. August 27, 2008
  - f. September 4, 2008

#### END OF CONSENT CALENDAR

4. The following hearings were scheduled:

- a. The appeal of dismissal of Tom Stoflet, Environmental Service Program Manager (5213) was continued to November 6, 2008.

Deputy City Attorney Brian Hopper, appearing on behalf of the City, was present. This item was continued to November 6, 2008 for rescheduling to allow Mr. Stoflet to seek legal representation.

5. Quarterly verbal report of the Employment Oversight Committee.

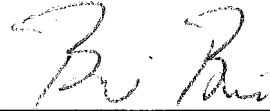
Human Resources Deputy Director Heather Ruiz stated that the Employment Oversight Committee met on September 4, 2008 and held a general discussion on upcoming changes in the City's hiring policies.

## ORAL PETITIONS

There were none.

## ADJOURN

The meeting adjourned at 4:12 p.m.



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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
LEE PRICE, MMC, SECRETARY



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Nora Pimentel, Deputy Secretary